

HCM City, Friday 4th March 2016

IMPORTANT NOTICE

to all CYCLE 14 and 15 students of KEUKA PROGRAM

The following changes in policy have been agreed to by KEUKA College and ITEC and will take effect starting in October, 2016:

1. All students enrolled in, or after, Cycle 14 **MUST** continue to study ENGLISH through ITEC until they provide an overall official IELTS band score of 6.0. This includes 3rd and 4th year students who have not successfully achieved the IELTS requirements by the end of their 2nd year.
2. Students who have not completed the GENERAL STREAM must re-enroll ONE level above the last level completed in the GENERAL STREAM.
3. Students who have started or completed the ACADEMIC STREAM must take a special IELTS preparation course designed for 3rd and 4th year students.

Students who do not submit their IELTS requirement **MUST** take these courses or face suspension or other disciplinary consequences following the Academic Regulations for Keuka Program issued by ITEC Board of Directors on 17th October 2015. You can find this information on ITEC's website, Resources - Regulations section.

The dates of these courses will be announced along with the schedules for the courses in the new term, starting in October, 2016.

Head of ITEC English Department

Dr. Stephen Rowe